

Managing Events with Indico

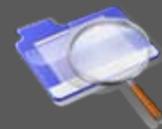
Jose Benito Gonzalez
Knut Bjorkli

- 🌀 Overview
- 🌀 Information Retrieval
- 🌀 Lecture Management
- 🌀 Meeting Management
- 🌀 Conference Management
- 🌀 Future Features

- ☉ Was originally developed as a EU project in 2002-2004 (CERN was main developer)
- ☉ Since then developed by CERN, and distributed as open source package
 - ☉ Installed in many places worldwide [EPFL](#) (Switzerland) [Engine@BRGM](#) (France) [LAL](#) (France) [CIEMAT](#) (Spain) [DESY](#) (Germany) [ILC](#) (Virtual) [KEK](#) (Japan) [RIKEN](#) (Japan) [TRIUMF](#) (Canada) [IPPP @ U. of Durham](#) (UK) [Dept of Physics @ U. of Hawaii](#) (USA) [Fermilab](#) (USA) [U. of Illinois](#) (USA) [ICN @ U. of Mexico](#) (Mexico) ...
 - ☉ Development collaboration with Fermilab and EPFL
- ☉ Used to manage events of all kind: lectures, meetings, conferences and workshops
- ☉ CERN server currently hosts more than 50,000 events

- ⌚ Long-term archival of the events information and related files
- ⌚ Fine-granularity **protection** setup
- ⌚ **File storage** at all levels (categories and events)
- ⌚ Integrated CERN Room Booking System (CRBS)

Information Retrieval





- ☉ One server – Many events of various sizes
- ☉ Hierarchical organisation: tree of categories to classify the events

Category Map for Home

- **Committees**
 - **CERN-wide Committees**
 - ACCU
 - Archive Committee
 - CAEC
 - CCP
 - CERN Controls Board
 - CERN Reports Editorial Board (CREB)
 - Cocotime
 - Desktop Forum
 - Divisional Safety Officers' Committee (DSOC)
 - ELEC
 - GTPA (Groupe de Travail sur les Procédures Administratives)
 - JTB (Joint Training Board)
 - LEAF AT
 - LEAF TS
 - PAF/POFPA WG
 - PH Safety Officer Meetings
 - Radiation Safety Officers Committee (RSOC)
 - Scientific Information Policy Board (SIPB)
 - Strategy Group
 - Full meetings
 - Preparatory Group
 - Training Executive Committee
 - Working Group for Acquisitions (WGA)

Tools

- ▶ [Browse Categories](#)
- ▶ [Events Overview](#)
- ▶ [Calendar](#)
- ◀ [Site Map](#)
- ▶ [Room Booking](#)
- ▶ [Statistics](#)
- ▶ [Search](#)
- ▶ [Indico News](#)
- ▶ [Help](#)



Various handy temporal views:

Home

Period: day | 2 | april | 2008 | Detail: agenda | apply

<< < April 2008 > >>

Mo Tu We Th Fr Sa Su

1 2 3 4 5 6

7 8 9 10 11 12 13

14 15 16 17 18 19 20

21 22 23 24 25 26 27

28 29 30

Key:

- ALICE Meetings
- Seminars and Courses
- ATLAS Meetings
- COMPASS Meetings
- CMS meetings
- LHCb Meetings

<<< < Wednesday 02 April 2008 > >>>

- 08:00 - Weekly Tracker DPG Meetings (Contardo, Didier; Chiochia, Vincenzo) (CERN 1-1-025)
- 08:00 - International Workshop on Hadron Structure and Spectroscopy (Torino, Enrica Galloni)
- 08:00 - LOI Siemens (CERN 1-1-025)
- 08:00 - SEE-GRID-2 PSC07 Tirana (CERN 1-1-025)
- 08:00 - Weekly Computing Meetings (CERN 1-1-025)
- 08:00 - ISGC 2008 EGEE Tutorial (CERN 1-1-025)
- 08:00 - Input to DCM 03Apr08 (CERN 1-1-025)
- 08:00 - Weekly Tracker Commissioning, Operation and Optimization Meetings (G.M. Bilei, E. Focardi, S. Tkaczyk) (CERN)
- 09:00 - ALICE WEEK (CERN)
- 09:00 - Polish Teachers Programme 04/2008 (Mick, Storr) (CERN 0-2-024)
- 09:00 - CMS Offline & Computing Workshop (CERN)
- 09:00 - Physics Forum (Safarik, Karel) (CERN 40-62-C04)
- 09:00 - CLIC Meetings 2008 (Braun, Hans) (CERN 0-2-004)
- 09:00 - Commission Information (Christophe Griggs) (CERN Salle de reunion AP)
- 09:00 - IOP HEPP Particle Physics 2008 (Lancaster University)
- 09:00 - Diamond Pixel Sensor R&D (Mc, Trishulu, William) (CERN)
- 09:30 - Trigger Operation (Padilla Aranda, Cristobal) (CERN 40-R-C10)
- 10:00 - GridPP Storage (Luk)
- 10:00 - Analysis (xandro) (EVO)
- 10:00 - PHOS (Manko, Vladislav) (CERN 160-R-000)
- 10:00 - TC/TL Meeting (Blaising, Jean-Jacques) (CERN Room B)
- 10:00 - CDB (Dr, Gordon, John) (CERN 513-1-024)
- 10:30 - Virtual Accelerator concept - benefits and impact (J. Serrano et al) (Kostro, Kris; Rajimondo, Alessandro) (064/1-C02)

overview

Calendar

Options

Display next 2 months over 3 columns starting 4

2008 apply

Color Legend

Home Multiple change

April 2008							May 2008						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6				1	2	3	4
7	8	9	10	11	12	13	5	6	7	8	9	10	11
14	15	16	17	18	19	20	12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30					26	27	28	29	30	31	

calendar

Search engine (metadata and fulltext)

Search (close)

Search in: any field

Search for: Both (Events+Contributions)

Start Date:

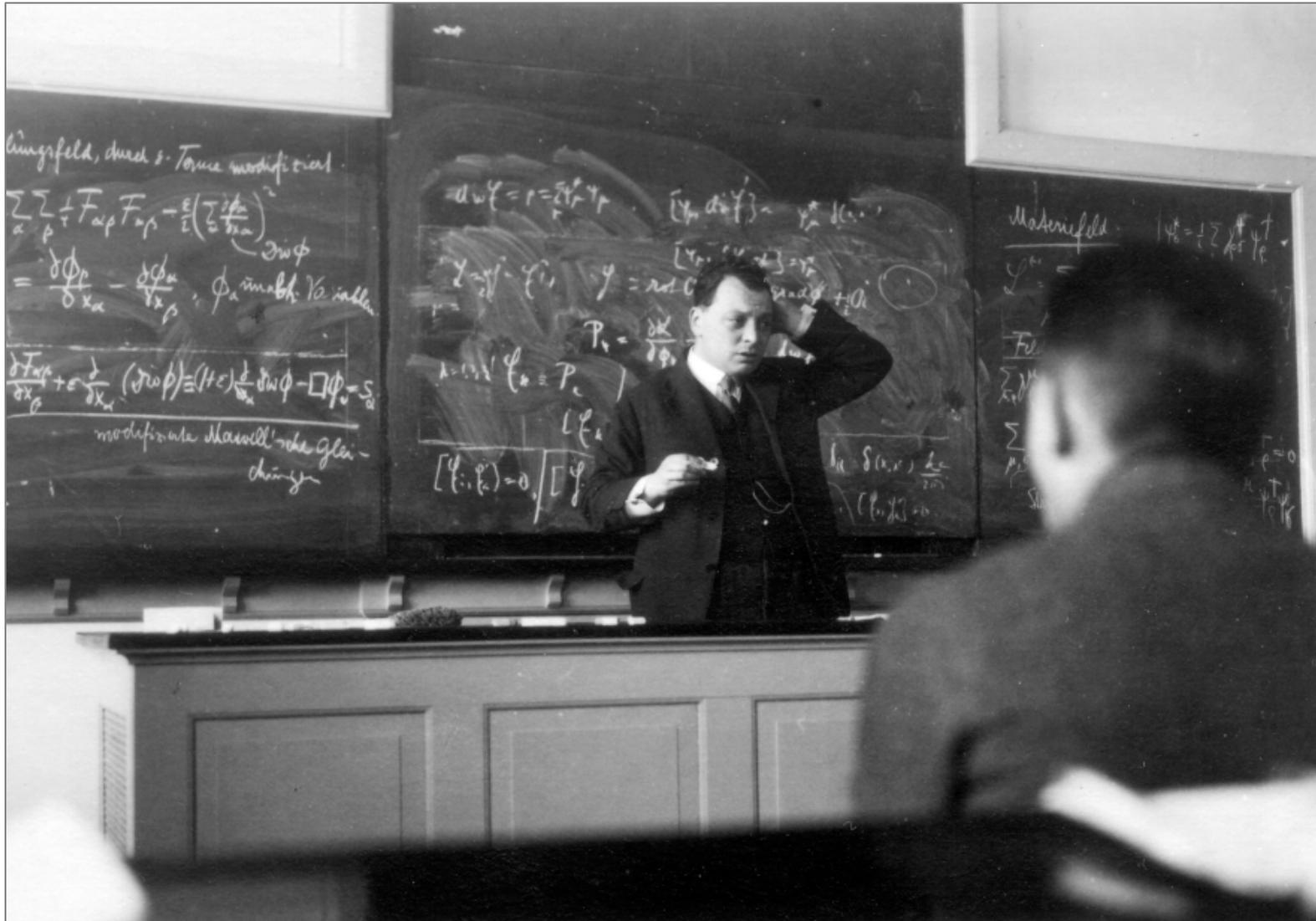
End Date:



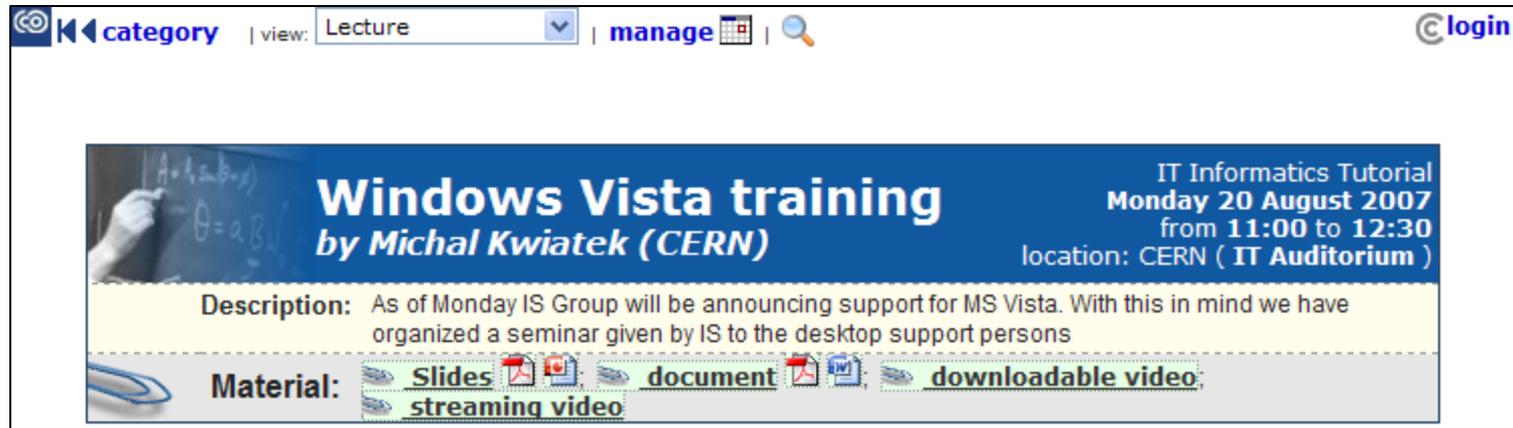
☉ Export tools:

- ☉ XML export: creation of external web pages ([CERN home page](#), [ATLAS home page](#), [LHCb](#), [EP Seminars](#), [Summer Student Lectures ...](#)),
- ☉ RSS feeds
- ☉ iCAL exports

Lecture Management



Lecture Management



The screenshot shows a web interface for lecture management. At the top, there is a navigation bar with a 'category' dropdown set to 'Lecture', a 'manage' button with a calendar icon, and a search icon. A 'login' button is in the top right corner. The main content area features a blue header for 'Windows Vista training by Michal Kwiatek (CERN)'. To the right of the title, it specifies 'IT Informatics Tutorial Monday 20 August 2007 from 11:00 to 12:30' and 'location: CERN (IT Auditorium)'. Below the header is a yellow 'Description' box stating: 'As of Monday IS Group will be announcing support for MS Vista. With this in mind we have organized a seminar given by IS to the desktop support persons'. At the bottom, a 'Material' section lists 'Slides', 'document', 'downloadable video', and 'streaming video', each with a corresponding icon.

- ☉ Simpler than Conferences and Meetings
 - ☉ No timetable
- ☉ Specific features:
 - ☉ Creation of posters
 - ☉ Evaluation form
 - ☉ Room booking

Lecture Management



Management Area

©BJORKLI, Knut - [logout](#)
[Login as ...](#)

[Home](#) > [Seminars and Courses](#) > [Training and Development](#) > [IT Informatics Tutorial](#) > [Windows Vista training](#)

DISPLAY Lecture **Windows Vista training** Created by BJORKLI, Knut

Main | [Room Booking](#) | [Files](#) | [Participants](#) | [Protection](#) | [Tools](#) | [Logs](#)

Title Windows Vista training

Description As of Monday IS Group will be announcing support for MS Vista. With this in mind we have organized a seminar given by IS to the desktop support persons

Place CERN
Room: IT Auditorium

Start date Monday 20 August 2007 11:00

End date Monday 20 August 2007 12:30

Support email --not set--

Organisers

Default style Lecture

Visibility Everywhere [modify](#)

Event type lecture

Keywords vista

Short display URL

Internal Comments

Speakers [Kwiatek, Michal](#) [remove](#) [new](#) [search](#)

Management features

[Evaluation Form](#)

Enabled feature
 Disabled feature

Meeting Management



- ☉ More actors, processes, complexity
- ☉ Same core as conferences but simplified interfaces
- ☉ Same functionality as lecture + timetable and more

- ☉ Specific features:
 - ☉ Participants management
 - ☉ Videoconference bookings
 - ☉ Room booking

Meeting Management

category | view: Indico style | manage

login

AVC section meeting

Wednesday 02 April 2008

from 14:00 to 16:15

at CERN (513-R-061)

chaired by:

Thomas Baron (CERN)

Participants: Thomas Baron; Knut Bjorkli; David Bourillot; Marek Domaracky; Joao Fernandes; Jose Pedro Ferreira; Jacques Herve Fichet; Martin Fluckiger; Paulus Gelissen; Jose Benito Gonzalez Lopez; Vianney Lebigot; David Martin Clavo; Neil Mills; Dave Underhill; Marion Viguier

[Wednesday 02 April 2008](#)

Wednesday 02 April 2008

[top](#)

14:00 Baron, Thomas (05) Minutes)	Thomas Baron (CERN)
14:05 Bourillot, David (05)	David Bourillot (CERN)
14:10 Fernandes, Joao (05) Minutes)	Joao Fernandes (CERN)
14:15 Fichet, Jacques (05) Minutes)	Jacques Fichet (CERN)
14:20 Gelissen, Paulus (05)	Paulus Gelissen (CERN)
14:25 Mills, Neil (05)	Neil Mills (CERN)
14:30 Underhill, Dave (05)	Dave Underhill (CERN)
14:35 Fluckiger, Martin (05) Minutes)	Martin Fluckiger (CERN)
14:40 Domaracky, Marek (20)	Marek Domaracky
15:00 Jose Pedro Ferreira (05) Minutes)	Jose Pedro Ferreira (CERN)
15:05 Knut Bjorkli (05) Minutes)	Knut Bjorkli
15:10 Marion Viguier (05)	Marion Viguier
15:15 Gonzalez Lopez, Jose Benito (05) Minutes)	Jose Benito Gonzalez Lopez (CERN)
15:20 Vianney Lebigot (20)	Vianney Lebigot (CERN)
15:40 Martin Clavo, David (05) Minutes)	David Martin Clavo

CERN | Powered by CERN [Indico 0.94.0.20080402](#) | pcuds82 | indico-support@cern.ch | Last modified 02 April 2008 15:32 | [HELP](#)

Meeting Management

AVC section meeting

DISPLAY Meeting **AVC section meeting** Created by BARON, Thomas

[Main](#) [Room Booking](#) [Files](#) [Timetable](#) [Participants](#) [Evaluation](#) [Videoconference](#) [Listings](#) [Protection](#) [Tools](#) [Logs](#)

[Title](#) AVC section meeting

[Description](#)

[Place](#) CERN

Room: 513-R-061

[Start date](#) Wednesday 02 April 2008 14:00

[End date](#) Wednesday 02 April 2008 16:15

[Support email](#) --not set--

[Chairpersons Text](#)

[Visibility](#) Everywhere

[Default style](#) Indico style

[modify](#)

[Event type](#) meeting

[Keywords](#)

[Short display URL](#)

[Chairpersons](#) [Mr. Baron, Thomas](#)

[remove](#)

[new](#)

[search](#)

[Report numbers](#)

[remove](#)

-- select a system --

[add](#)

[Management features](#)

[Evaluation Form](#)

[Session slots](#)

[Automatically solve timing conflicts](#)

Enabled feature

Disabled feature

Meeting Management

Timetable management

The screenshot displays a web-based interface for managing a meeting timetable. At the top, it shows the meeting title "IT-UDS Group Meeting" and the creator "SMITH, Tim". A navigation menu includes options like "Main", "Room Booking", "Files", "Timetable", "Participants", "Videoconference", "Listings", "Protection", "Tools", and "Logs".

The main content area shows the meeting details for Monday, 07 April 2008, with a start time of 10:30 and an end time of 12:30. A vertical timeline on the left indicates the time slots from 07:00 to 11:00. The timetable is organized into alternating light and dark blue horizontal bars, each representing a session. Each session includes a title, the presenter's name, and the specific time slot. Action buttons such as "edit time", "relocate", "delete", and "reschedule" are provided for each session.

Time Slot	Session Title	Presenter	Time Range	Actions
10:30-10:40	Introduction and Status update	Tim SMITH	513-1-024: 10:30-10:40	edit time, relocate, delete, ↑ ↓
10:40-10:45	Q&A		513-1-024: 10:40-10:45	delete, relocate, ↑ ↓
10:45-11:00	The INSPIRE project	Dr. Tibor SIMKO	513-1-024: 10:45-11:00	edit time, relocate, delete, ↑ ↓
11:00-11:05	Q&A		513-1-024: 11:00-11:05	delete, relocate, ↑ ↓
11:05-11:20	The Video Conferencing ROC	Mr. Knut BJORKLI	513-1-024: 11:05-11:20	edit time, relocate, delete, ↑ ↓
11:20-11:25	Q&A		513-1-024: 11:20-11:25	delete, relocate, ↑ ↓
11:25-11:35	The new face of Indico	Mr. Jose Pedro FERREIRA	513-1-024: 11:25-11:35	edit time, relocate, delete, ↑ ↓
11:35-11:40	Q&A		513-1-024: 11:35-11:40	delete, relocate, ↑ ↓
11:40-11:55	The Public Information Display system	Mr. Thomas BARON	513-1-024: 11:40-11:55	edit time, relocate, delete, ↑ ↓

Meeting Management

Protection

DISPLAY Meeting IT-UDS Group Meeting Created by SMITH, Tim

Main Room Booking Files Timetable Participants Videoconference Listings Protection Tools Logs

Modification control

Managers (users allowed to modify)

- LE MEUR, Jean-Yves (jean-yves.le.meur@cern.ch)
- SMITH, Tim (tim.smith@cern.ch)

remove add

Modification key change

Registration modification control

Registrars (users allowed to modify registration)

Access control

Current status PUBLIC (make it PRIVATE)

Users allowed to access

Access key change

Domain control

Allowed domains (if no domain is selected no control is applied)

CERN

Tools

- Grant submission rights to all speakers
- Grant modification rights to all session conveners

DISPLAY Meeting IT-UDS Group Meeting Created by SMITH, Tim

Main Room Booking Files Timetable Participants Videoconference Listings Protection Tools Logs

Existing material

icons: protected delete edit protect

Add new material

Number of files: 1 Type: -- Select a type -- or

1 File to upload: Examiner...

Rename it to:

Number of urls: 1 Type: -- Select a type -- or

1 URL to File:

To PDF Automatic conversion to pdf (when applicable)? (PPT, DOC)

submit

File uploading

Meeting Management

Tools and logs

Meeting **IT-UDS Group Meeting** Created by SMITH, Tim

[Main](#) | [Room Booking](#) | [Files](#) | [Timetable](#) | [Participants](#) | [Videoconference](#) | [Listings](#) | [Protection](#) | **Tools** | [Logs](#)

  Clone this meeting

 Get material package

 Offline web site for your meeting

 Alarms

 Close this meeting

 Delete this meeting

Created by SMITH, Tim

Logs

Apply custom filter: [Custom Log](#)

<input checked="" type="checkbox"/> <input type="checkbox"/> Date	Subject	Responsible	Module
<input type="checkbox"/> 2008-04-07 10:35:17	Added file \\cern.ch\dfs\Users\t\tjs\Documents\sli...	SMITH, Tim	Files
<input type="checkbox"/> 2008-04-07 10:14:31	Added file \\cern.ch\dfs\Users\t\tjs\Documents\IT\...	SMITH, Tim	Files
<input type="checkbox"/> 2008-04-06 21:34:10	Deleted file PIDS_status_report_UDS_GM_20080407.pp...	BARON, Thomas	Files
<input type="checkbox"/> 2008-04-06 21:34:01	Deleted file PIDS_status_report_UDS_GM_20080407.pd...	BARON, Thomas	Files
<input type="checkbox"/> 2008-04-06 21:33:50	Added file C:\Documents and Settings\Propriétaire...	BARON, Thomas	Files
<input type="checkbox"/> 2008-04-06 19:10:16	Added file \\cern.ch\dfs\Users\t\tbaron\Documents\...	BARON, Thomas	Files
<input type="checkbox"/> 2008-04-02 19:35:28	Create new contribution: The new face of Indico	SMITH, Tim	Timetable/Contribution
<input type="checkbox"/> 2008-03-27 13:16:33	Deleted contribution: HUS PoW	SMITH, Tim	Timetable/Contribution

Participants module

DISPLAY Meeting **jb meeting** Created by GONZALEZ LOPEZ, Jose Benito

Main Room Booking Files Timetable **Participants** Videoconference Listings Protection Tools Logs

List of Participants

Attendance to this event is **MANDATORY** - set it

Emails informing about adding participant to this event **won't be sent**

List of participants is **displayed** in main screen

Applying for participation in this event is **allowed** (Auto accept is **off**.)

<input checked="" type="checkbox"/> <input type="checkbox"/> Name	Status	Presence	
<input type="checkbox"/> Avelino Perez	added	n/a	<input type="button" value="Send email to"/>
<input type="checkbox"/> John Smith	added	n/a	<input type="button" value="Export to Excel"/>

Extra: Evaluation form

DISPLAY Meeting **jb meeting** Created by GONZALEZ LOPEZ, Jose Benito

[Main](#) | [Room Booking](#) | [Files](#) | [Timetable](#) | [Participants](#) | **[Evaluation](#)** | [Videoconference](#) | [Listings](#) | [Protection](#) | [Tools](#) | [Logs](#)

[Setup](#) | [Edit](#) | [Preview](#) | [Results](#)

Current status **HIDDEN** ⓘ

[Evaluation start date](#) ⓘ

[Evaluation end date](#)

[Title](#) Evaluation for jb meeting

[Contact info](#)

[Announcement](#)

[Max number of submissions](#) -- No limit --

[Notifications](#)

start of evaluation ⓘ

To:

Cc:

new submission ⓘ

To:

Cc:

[Must have an account](#) No ⓘ

[Anonymous](#) Yes ⓘ

[Special Actions](#)

<input type="button" value="export evaluation"/>	Export the evaluation with its questions to an XML file.
<input type="button" value="import evaluation"/>	Import an evaluation from an XML file.
<input type="button" value="remove submissions"/>	All collected answers will be erased.
<input type="button" value="remove questions"/>	All questions will be erased. As the submissions are connected to them, they will also be removed!
<input type="button" value="reinit evaluation"/>	Delete all evaluation informations, its questions and its submissions.

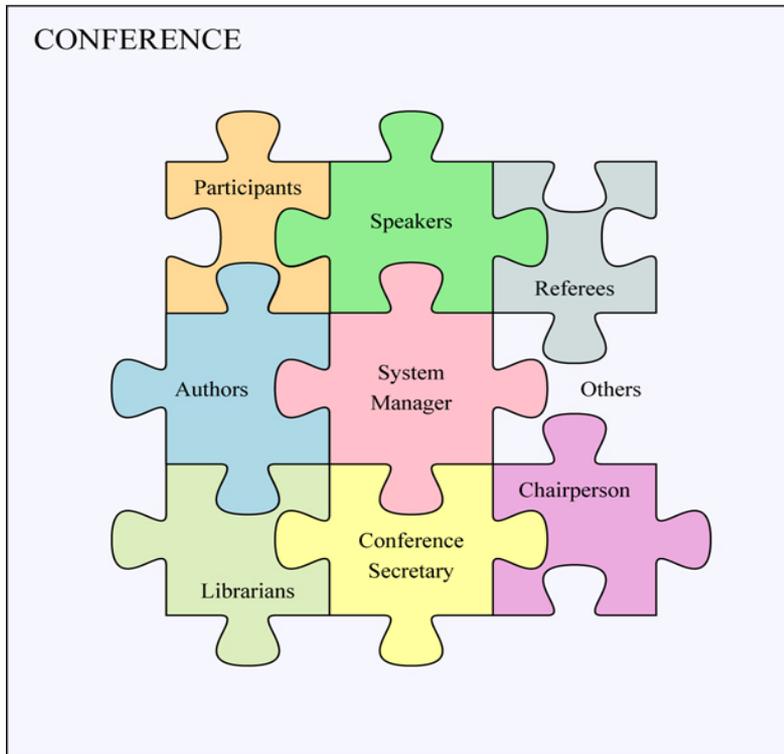


Conference Management

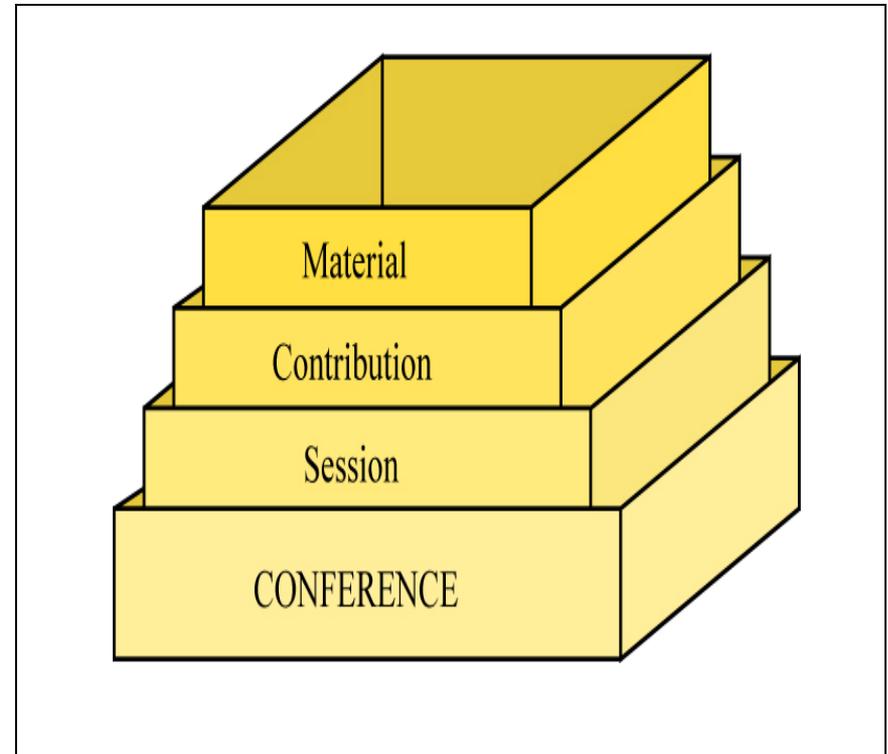


Conference Management

© A complex event...

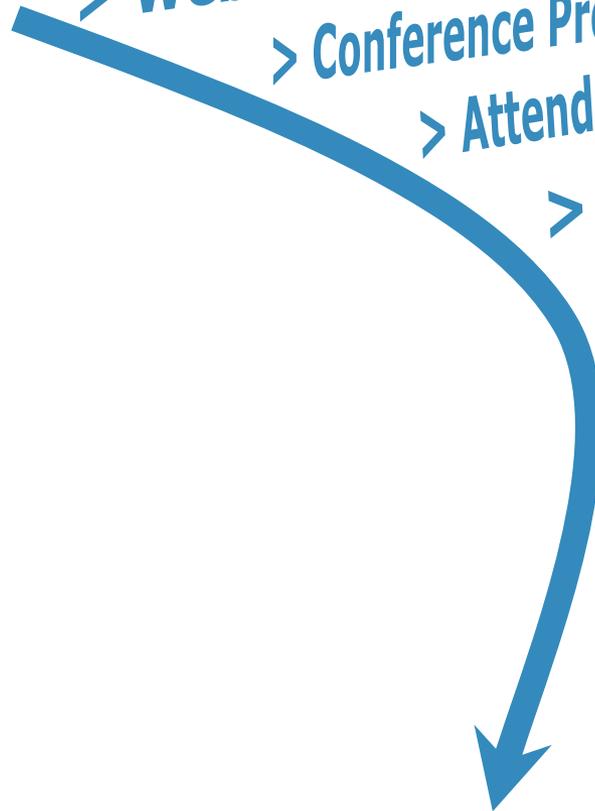


human



logical

© ...with a lot of processes

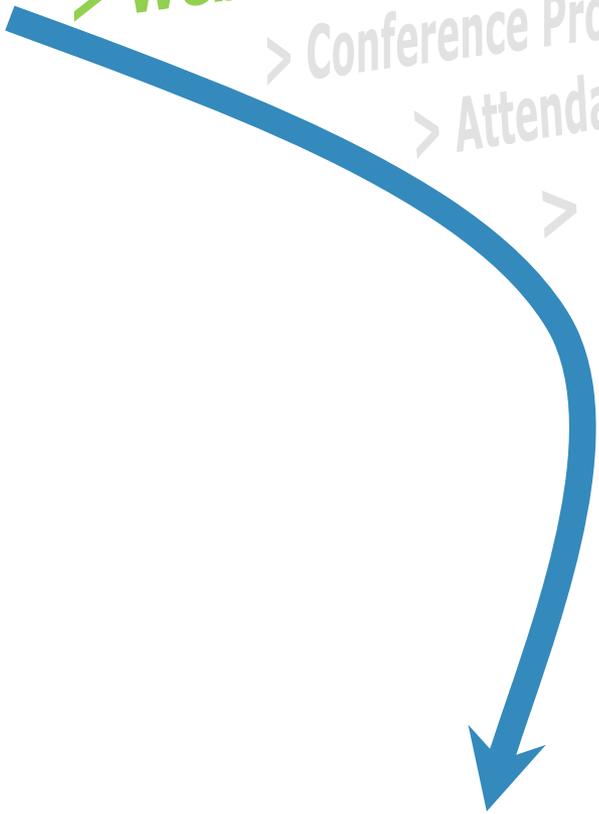
- 
- > **Web Site Management**
 - > **Conference Program Definition**
 - > **Attendant Registration, payment, badges**
 - > **Call for Abstract**
 - > **Abstract Selection, refereeing**
 - > **Slides and paper Submission**
 - > **Timetable Setup**
 - > **Evaluation form**
 - > **Long term archive and proceedings**

> Web Site Management

> Conference Program Definition
> Attendant registration, payment, badges

- Web portal
- Configurable menus
- Creation of web pages
- Predefined links (timetable, registration, ...)

> Timetable
> Evaluation form
> Long term archive and proceedings



Conference Management

- > Web Site Management
- > **Conference Program Definition**
- > Attendant Registration, payment, badges
- > Call for Abstract
- > Abstract Selection, refereeing

- Definition of the conference themes (“tracks”)
- Each track have one or more coordinators

- > Timetable
- > Evaluation form
- > Long term archive and proceedings

> Web Site Management

> Conference Program Definition

> **Attendant Registration, payment, badges**

Call for Abstract

refereeing

- Creation of the registration form
 - With the conference own fields
 - With billable fields (sell t-shirts, conference fees...)
- Registration and modification of data by attendants
- Listings with filters
- Email postings
- Creation of badges

- > Web Site Management
- > Conference Program Definition
- > Attendant Registration, payment, badges
- > **Call for Abstract**
- > Abstract Selection, refereeing
- > slides and paper Submission

- Configurable form
 - With predefined sections
 - The submitter can preselect its track
- Management of deadlines, late submitters, withdrawals...

- > Web Site Management
- > Conference Program Definition
- > Attendant Registration, payment, badges
- > Call for Abstract
- > **Abstract Selection, refereeing**
- > Abstract and paper Submission

- Referees can be nominated
 - They add comments to the submitted abstracts
 - They can also propose accept/reject
- The decision is then made by the conference organiser
- Abstracts can be merged together
- Creation of Book(lets) of Abstracts

Conference Management

- Authors can easily upload their ppt slides or any kind of document which may be used for the presentation
- They can then submit/revise their final paper.

- > Abstract Selection, refereeing
- > **Slides and paper Submission**
- > Timetable Setup
- > Evaluation form
- > Long term archive and proceedings



Conference Management

- Plenary sessions
- Parallel sessions
- Breaks/social events
- Useful tools for changing a time, rescheduling, changing sessions, days...
- The display can then be HTML or PDF with various options (filters, sorting...)

- > Slides and paper Submission
- > **Timetable Setup**
- > Evaluation form
- > Long term archive and proceedings



Conference Management

> Web Site Management
> Conference Program Definition
> Registration, payment, badges

- Fully configurable web form
- Anonymous or not
- Statistics on results
- Exports to Excel/XML

> Timetable Setup
> **Evaluation form**
> Long term archive and proceedings

Conference Management

> Web Site Management

> Conference Program Definition
> Registration, payment, badges

- Same preservation policy as other CERN repositories (guaranteed till CERN closure)
- Simple creation of proceedings
- All public information is indexed by the search engine

> Timetable

> Evaluation form

> Long term archive and proceedings



- ✓ Various listings (contributions, authors, speakers, registrants...) and communication means.
- ✓ Export mechanisms (iCal, PDF, XML, Excel, RSS)



login

Shaping Collaboration 2006



Search

11-13 December 2006

Centre International de Conférences Genève



- ▶ Home Page
- ▶ Conference Summary
- ▶ List of Registrants
- ▶ Remote Participation
- ▶ WACE 06
- ▶ Meeting Venue
- ▶ Bus Schedule
- ▶ Hotels
- ▶ Geneva
- ▶ Currency Converter
- ▶ Timetable

support

Home

Shaping the Future of Collaboration in Global Science Projects

A Conference Sponsored by

Workshop on Advanced Collaborative Environments

and

CERN Large Hadron Collider Users



Conference Goals

Shaping Collaboration 2006 will bring together members of the user community of the CERN Large Hadron Collider with researchers and practitioners in the area of advanced collaborative tools. This three day conference will focus on ways these communities can work together to advance research in collaboration while meeting the needs of global science projects.



Session Topics

- The Human Component of Collaboration
- Views from the LHC
- The Impact of Geography
- Collaborative Tools and Developing Countries
- Collaborative Tools, Education and Training
- A Vision for the Future



Conference Management



Shaping Collaboration 2006

DISPLAY Conference **Shaping Collaboration 2006** Created by GOLDFARB, Steven

- Main** | [Room Booking](#) | [Files](#) | [Programme](#) | [Contributions](#) | [Timetable](#) | [Registration](#) | [Listings](#) | [Display](#) | [Protection](#) | [Tools](#) | [Logs](#)

Title Shaping Collaboration 2006

Description Joint conference between WACE (Workshop on Advanced Collaborative Environment) and LHC (Large Hadron Collider) users, investigating solutions for globally dispersed scientific collaborations.

- To be broadcast on ECS, EVO, Phone. Details posted soon.

Place Centre International de Conférences Genève
17 rue de Varembe
CP 13
CH - 1211 Geneva 20
<http://www.cicg.ch>

Room: Salle 1 Bis

Start date Monday 11 December 2006 09:00

End date Wednesday 13 December 2006 18:15

Additional info Rooms are available at the following hotels. Please contact the hotel directly and mention this is a "CERN" event to get the prices quoted below. The hotels are located near the airport and transportation to the CICG is available via the number 28 bus.



Creating a web portal

LOCAL: Europe/Zurich ⌵ © BJORKLI, Knut - [logout](#)
[Login as ...](#)

CHEP'07
VICTORIA, BC 

CHEP 07 [Search](#)

2-9 September 2007 Victoria, Canada

Home

Computing in High Energy and Nuclear Physics

Dates: from 02 September 2007 08:00 to 09 September 2007 12:00
Location: *Victoria, Canada*
Chairs: **Dr. Sobie, Randall**
Dr. Tafirout, Reda

Additional info: Computing in High Energy and Nuclear Physics (CHEP) will be held in Victoria, British Columbia, Canada from 2-7 September 2007. A WLCG Meeting will be held on from 1-2 September prior to CHEP 2007.

The CHEP conference provides an international forum to exchange information on computing experience and needs for the community, and to review recent, ongoing, and future activities.

[support](#)

- Conference Website
- Call for Abstracts
 - Submit a new abstract
 - View my abstracts
- Author index
- Overview**
- Contribution List
- My conference
- Scientific Programme
- Timetable
- Book of abstracts [PDF]

CERN | Powered by CERN [Indico 0.96.1.20080528](#) | pcuds71 | indico-support@cern.ch | Last modified 15 May 2008 14:40 | [HELP](#)

☉ Call for abstracts

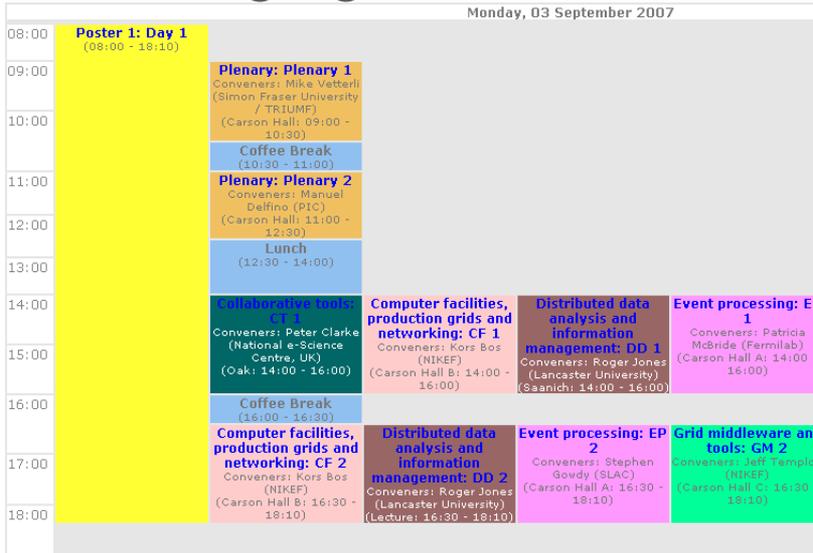
▶ Overview
▶ Scientific Programme
▼ Call for Abstracts
• View my abstracts
• Submit a new abstract
▶ Timetable
▶ Contribution List
▶ Author index
▶ My conference
▶ Book of abstracts [PDF]

- ☉ Abstract: a short version/summary of a scientific paper
- ☉ Tracks: a conference track corresponds to a “theme” or subject of the conference
- ☉ Track coordinator: a person responsible for reviewing and accepting/rejecting abstracts
- ☉ Notification template: an automated response sent to submitters of abstracts

Creating a conference

Session

☉ Managing the timetable



- ☉ Session: corresponds to a theme or subject; can stretch over several days
- ☉ Slot: corresponds to a sub-theme, can NOT stretch over several days
- ☉ Contribution: corresponds to a talk or presentation

Morning slot, day 1
Contribution 1
Contribution 2
Afternoon slot, day 1
Contribution 1
Contribution 2
Morning slot, day 2
Contribution 1
Contribution 2

Creating a conference

☉ Managing participants

☉ Creating an registration form

☉ Setting up alerts when people register

☉ e-payment (Yellowpay/PayPal) for registration fees, T-shirts etc.

☒
➤ Overview
▼ Scientific Programme
♦ Manage my track
▼ Call for Abstracts
♦ View my abstracts
♦ Submit a new abstract
➤ Timetable
➤ Contribution List
➤ Author index
▼ My conference
♦ My track
➤ Book of abstracts [PDF]
▼ Registration
➤ Registration Form

Home > Registration > Registration form display

Registration Form

Please, note that fields marked with * are mandatory

Personal data	
Title	<input type="text" value="Mr."/>
* First Name	<input type="text" value="Knut"/>
* Surname	<input type="text" value="Bjorkli"/>
Position	<input type="text"/>
* Institution	<input type="text" value="CERN"/>
Address	<input type="text" value="Besseveien 2"/>
* City	<input type="text"/>
* Country	<input type="text" value="NORWAY"/>
Phone	<input type="text"/>
Fax	<input type="text"/>
* Email	<input type="text" value="knut.bjorkli@cern.ch"/>
Personal homepage	<input type="text"/>

Typical Use Cases

- ② [Conferences](#)
- ② [Workshops](#)
- ② [Committee Meetings](#)
- ② [Group/Section Meetings](#)
- ② [Seminars](#)

☉ Planned development:

- ✓ Proceedings creation improvement (late 2008)
- ✓ Internationalization (early 2008)
- ✓ Timezone awareness (early 2008) [done]
- ✓ Improved interface (late 2008)

☉ A goal for CERN: Organise the event 100 % from Indico (avoiding searching for several tools)

- ✓ Close integration with other conferencing services: room booking, resource booking, videoconferencing (EVO, CERN MCUs), audio conference, seminar recording...

Indico saves your time



Before (organisation)
During (forget USB key or laptop)
After (central place for easily
retrieving a past presentation)

...your event

QUESTIONS And Exercises

☺ CERN server:

<http://indico.cern.ch>

☺ Contact:

indico-support@cern.ch