Checklist for lab occupants after re-entry

|  |  |  |
| --- | --- | --- |
| 1. Is there ambient lighting?
 | Yes  | No |
| 1. Are all alarms off?
 |  |  |
| 1. Is the room free of odors?
 |  |  |
| 1. Is the room free of spills?
 |  |  |
| 1. Are floors free of trip hazards (such as extension cords)?
 |  |  |
| 1. Have all temporary extension cords used for emergency power been removed and labeled for reuse?
 |  |  |
| 1. Are all fume hoods, glove boxes, and other local exhaust ventilation systems operating properly, unless posted?
 |  |  |
| 1. Are refrigerators and freezers working properly? (Check for possible defrost, warm temps etc.)
 |  |  |
| 1. Is all equipment operating properly? (Check unusual equipment noises)
 |  |  |
| 1. Is the room free of signs of electrical system damage/failure?
 |  |  |
| 1. Are all interlocks operational (e.g., laser)?
 |  |  |

**If you answered “No” to any of the questions above, contact Ingrid Peterson at 650-714-8180 and/or Building Manager.**

1. Please note any other hazards.

**For general questions about resuming work in your lab or office space, please see the** [**Return to Work Information**](https://stratcomm-elements.lbl.gov/2019/10/13/return-to-work-information/) **document.**